



Therapy And Counselling Teesside (TACT)

Admissions Policy

1 Policy Statement

The entry qualifications reflect the desire to make all the courses open to as many people as possible. If there is any doubt concerning an applicant's ability to benefit from a course, a number of options are available.

Normally applicants would have expected to have undertaken degree level training. However, an applicant may present evidence of uncertified learning which may, if it is deemed to satisfy the entry requirements for a course, enable the applicant to be admitted to a course. This would be dependent on an interview and satisfactory completion of an essay/written.

An applicant could have direct access to the 2nd or 3rd year of training if an equivalent training of a minimum of one, or two years could be evidenced. Such training would need to have been successfully completed and within an organisation which meets the requirements of the UKCP, EIATSCYP and UKAHPP and meets TACT's Approved Prior Education and Learning Policy, see below.

2. Admissions Criteria

Normal entry requirements:

1. Evidence of a capacity to demonstrate written work at the required level. (Higher Education - Post Graduate Diploma Level).
2. Relevant experience of counselling or psychotherapy.
3. Complete an application form with relevant information about education, professional training, work experience and voluntary activity. The application form will include a requirement to sign a statement regarding any previous criminal convictions.
4. Attend for an interview of approximately 60 minute's duration with two senior members of the relevant course team and, if required, attend for a second interview.
5. Demonstrate personal insight and awareness of the nature of the counselling process.
6. A personality which offers the stability for a counselling relationship.
7. Relevant experience of working with people in a responsible role.
8. Applicants will be required to confirm their willingness to abide by the Codes of Ethics of TACT at point of registration.

9. Applicants are required to have a full enhanced DBS normally processed through TACT before starting the training.
10. If point (1) cannot be evidenced through any formal qualifications arising from study in Further or Higher Education, then the following will be required in order to provide the applicant with the opportunity to demonstrate an appropriate standard for entry to a TACT course:
11. Provision of applicant's CV
12. A portfolio of work including:
 - experience in counselling in a volunteer or other capacity;
 - formal and information education;
 - an outline of independent study. e.g. reading which is relevant to counselling;
 - other experiences which are relevant, e.g. receiving counselling /therapy;
 - references from a person who has experience of working with people in a responsible role;
 - written evidence of the above is required.
13. In addition to the above an essay/written project of 1,500 words on a counselling related topic.
14. The criteria for this essay/written project are as follows:
 - Issues in the title are addressed in a lucid, relevant, rigorous and coherent way.
 - The work is well structured; themes/ideas/issues are developed in a logical and consistent way.
 - There is evidence of use of personal experience and views, reading of relevant literature, and of practical implications.
 - Unsupported generalisations are to be avoided, and clear distinctions between evidence and opinion should be maintained.
 - Further implications of the issues are indicated, which there may not be space to develop.
 - The conclusion draws together the main arguments in a way which enables the reader to appreciate why these conclusions are reached.
15. If the applicant presents a satisfactory portfolio and essay/written project, then they may be admitted to the course normally by initial registration for the first year.
16. In the event of an applicant failing to achieve entry to the Course, the Head of course will advise the candidate as to what courses of study and experience may be appropriate to undertake prior to any further application. Successful completion of such course of study/experience does not of itself guarantee acceptance at subsequent application.

Enrolment

Enrolment is for the part-time mode of study and will normally be for a period of one year at a time. The course for Integrative Psychotherapy as a whole is over a minimum of four years and a minimum of three years for Child Psychotherapeutic Counselling.

Continuation of training will normally be within a maximum of 6 years for psychotherapy training from initial enrolment and 5 years for psychotherapeutic counselling training. This period may be extended if a trainee had to take time out of the training course for extenuating circumstances.



THERAPY AND COUNSELLING TEESSIDE LTD

Approved Prior Education and Learning Policy

Background

Therapy And Counselling Teesside (TACT) as a Member Organisation of the United Kingdom Council for Psychotherapy (UKCP) the United Kingdom Association of Humanistic Psychology Practitioners (UKAHPP) and European Association for Interdisciplinary Services with Children and Young People (EAITSCYP) supports the application of candidates who have had former training that is deemed equivalent to TACT's Diploma.

Implications for the individual.

- 1.1 Applications by prospective trainees who have prior training trainings may apply for this to be approved to count towards the training in which they are applying for- (APEL)
- 1.2 An applicant could have direct access to the 2nd or 3rd year of training if the training is an equivalent training of a minimum of one or two years and could be evidenced that had been successfully completed.
- 1.3 The training would have to meet the requirements of UKCP UKAHPP and EIAITSCYP.
- 1.4 No more than 50% of the proposed training at TACT training can be approved by APEL.

Implications for TACT

- 1.2 Application for APEL is required to be submitted with the application form by the candidate.
- 1.3 Evidence for APEL to be submitted with the application.
- 1.4 TACT to ensure the training meets with approved/accredited EIAITSCYP UKAHPP and UKCP trainings.
- 1.4 Reference to be sought by TACT from the former training organisation on the suitability of the candidate's application.
- 1.5 The application for APEL to be discussed with the training team. The training team to identify which former training can be approved. This can be whole years or by workshops. The approved APEL be discussed at interview with the candidate.
- 1.6 TACT paperwork to be completed. See below.

Approved Prior Education and Learning



APPLICATION FOR TRAINING CREDIT

All programmes and courses offering training/education/continued professional development for work with adults and children

PART A - To be completed by the applicant (please complete in block capitals)

Surname:	Title of Course:								
Forenames:	Head of Course:								
Address:	References included Yes-- No--								
	Pre-entry applicants								
Post Code:	Proposed Course entry date								
	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Tel No:	Date of Birth:	TACT Entry applicants							
		Date completed former training.							
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PART B - Please complete the following section if you know the workshops for which credit is claimed - if not please proceed to part C.

Subject(s)	Workshop Title	Date when workshop completed

You may apply for training credit in respect of either prior certificated learning AND/OR experiential learning. These learning achievements must be relevant to the Course which you now wish to follow.

PART C - To be completed by the applicant

I wish to claim credit for a complete year

Postgraduate

First Year:	Year 2:	Year 3:
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Supporting evidence attached (photocopies will be acceptable)

Certificates:	Other (please specify)
Signature of Applicant:	Date:

Please submit this form together with supporting evidence to TACT

For official use only

Date received

Signature

Approved Prior Education and Learning. cont.

PART D - To be completed by the Course Coordinator who must refer to the specific competencies relevant to course applied for

Name:			
trainee Interviewed:	*Yes / No	If Yes give date:	
Specific Credit::	*Approved	*Partial Approval:	*Not Approved:

D1- Year of Course approved

Course:					
Year	Workshop Title	Course	Specific Workshop Approved		
			Level	Number of workshops	Grade*

OR

Year 1	Year 2:	Year 3:	Year 4
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D2- Please summarise relevant prior learning in relation to D1 (above)

Please list below the names of relevant awards against which training credit has been approved

Validating Authority or Awarding Body	Course Title/Relevant Workshop	Year Completed	Year Passed	Evidence Attached + grade (if applicable)

D3- Experiential Learning - Form "Experiential Learning" has also been completed and is attached to this claim

*Yes:	*No:	*Not Applicable:
Please attach additional sheet(s) if required. TACT Signature:		Date:

Please return this form to TACT who will notify the applicant of the outcome.